



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at [www.state.tn.us/health/boards/calendar.htm](http://www.state.tn.us/health/boards/calendar.htm).

A detailed meeting agenda will be available online when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615) 741-5735.

TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM – AMENDED

**Date:** February 2, 2016

**To:** Woody McMillin, Communications and Media Relations

**From:** Charles W Custer, Board Administrator

**Name of Board or Committee:** Council for Licensing Hearing Instrument Specialists

**Date of Meeting:** February 26, 2016 (Rescheduled from January 22, 2016)

**Time:** 9:00 a.m., CT

**Place:** Health Related Boards  
Iris Conference Room  
665 Mainstream Dr  
Nashville, TN 37243

Link to Live Video Stream:

<https://web.nowuseeit.tn.gov/Mediasite/Play/c9554f87db874f86bbc7419050c3a07f1d>

**Items on Agenda:**

Major Items on Agenda:

1. Discuss and approve the September 25, 2015 and October 30, 2015 meeting minutes
2. Receive reports/requests from the Office of General Counsel
  - a. OGC Report
  - b. Agreed Orders
  - c. Consent Orders
3. Receive reports/requests from the Office of Investigations
  - a. Health Related Boards Investigation Report
  - b. Summary of Currently Monitored Practitioners Report
4. Receive reports/requests from the Director/Administrator
5. Receive Financial Report

6. Discuss and ratify/deny:
  - a. New Licensees
  - b. Reinstatements
7. Review Licensure Files
8. Discuss and ratify/deny Agreed Citations
9. Review Correspondence
10. Discuss Department of Labor guidelines for Apprenticeship Standards
11. Discuss practical skills examinations
12. Discuss parameters for obtaining new Investigations consultant
13. Review Continuing Education
14. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies
15. Discuss legislation and take action if needed
16. New Business
17. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15<sup>th</sup> day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28<sup>th</sup> day of the preceding month.